SWORD GRC

Duration: 1 - 2 Days

ARM Administration

This course is aimed at risk process owners and ARM System Administrators who will need to customize, configure and maintain the ARM system. The course is hands-on and takes a case study approach to learning. Delegates will have the opportunity to configure an instance of ARM from scratch in a controlled environment.

You will learn how to:

- Administer ARM using the administration tools
- Configure system preferences for alerts, logging and help files
- Manage security roles and permissions against licensed users and restrict security to specific business areas
- Design custom label sets and re-assign default control values with custom data lists
- Configure desktop search
- Configure data masking for the import and export of risk registers
- Import and export scoring schemes from one ARM instance to another
- Review risk register export jobs using Pending Jobs
- Configure and apply multiple PID configurations
- Control public filters and assign to business areas
- Work with the new MSRS administration system configuration reports

Course dates

Courses are available on-demand.

Location

Sword GRC Training Facilities,
Customer sites or via
Virtual Online Training

How to book

Please register at
https://sword-grc.com/training/
or contact your Sword GRC Account Manager for further details.

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Course benefits

ARM provides a robust platform that enables organizations to run the most demanding mission-critical risk management plans. It is essential that ARM Administrators know how to manage this complex platform correctly. This workshop course provides you with the skills you need to configure the ARM instance and modify system settings, create multiple PID's and scoring schemes, design desktop grids, manage security roles, ARM-ARM integration and external applications such as Primavera and MS Project.

Course content

Risk management concepts
- Overview of what constitutes a risk
- pplying ISO31000 for effective risk management plans (PMP)
- How ARM integrates into the COSO Enterprise Risk Management framework

Configuring ARM
- Setting system preferences
- Creating Probability Impact Diagrams
- Creating multiple scoring categories
- Assigning quantitative and qualitative values in a scoring scheme
- Applying scoring schemes to business folders

Configuring label sets, fields and lists
- Creating custom label sets
- Controlling data within lists
- Defining how controls work

Configuring the desktop
- Creating alternate desktop grids
- Creating tree filters
- Configuring business structures
- Configuring desktop search

Securing the ARM data
- Applying roles and permissions

Escalating risks
- Designing an escalation tree structure
- Creating email alerts at business folders to specific user groups or people

Integration with other products

- Importing work schedule data from Primavera and MS Project

Filters and MSRS reporting

- Creating public filters and assigning to business folders
- Managing ARM using MSRS standard reports

Workshop activities

- Configuring the system preferences
- Setting up Probability Impact Diagrams (PIDs) and scoring schemes
- Importing ARM-ARM static data for mapping, creating ARM-ARM data templates and importing scoring schemes
- Configuring custom label sets, data sets and available fields
- Configuring desktop grids and search facility
- Applying security to the business areas
- Enabling and configuring email alerts
- Enabling multiple currencies
- Enabling multiple languages
- Integrating with MS Project and Primavera
- Displaying ARM dashboards in MS Outlook
- Setting public and desktop filters to groups
- Working with administration reports

Who should attend

This course is aimed at corporate and business Project Risk Managers and Risk Champions, who need to create, edit and manage day to day risks in a collaborative environment. Familiarity with principles of risk, knowledge of Windows, Office and the Web is assumed.

Related courses

ARM New Features Overview

ARM builds on the success of previous versions and now offers significant enhancements in the areas of Desktop Interface Management, multiple PID's, ARM-ARM integration, multiple currencies, reports etc. Using an enterprise based case study, you will learn how the new features of ARM can deliver considerable benefits to your management of risk. This overview course enables you to assess the potential values ARM can bring to your organization.

ARM Advanced Analysis

Being able to analyze ARM data effectively is an essential skill of every Risk Administrator, Manager and Professional. In this course you gain the skills to build analysis models for cost, time and use those models in Monte Carlo simulation. You learn how the principles and practices of quantitative risk analysis and how provision and contingency management will impact on spend forecasts.

ARM User Fundamentals

ARM provides a web based framework for enterprise risk management. The ability to enter, score, and manage risks using ARM is essential to minimize corporate risks. In this course, you acquire the fundamental knowledge and critical skills to record, manage and report on risks across your enterprise.

ARM Risk Performance Manager (RPM) Training

ARM enables report designers to effectively exploit the ARM database structure with custom reports. This course provides the skills and knowledge to create, and distribute secure complex ARM reports for your organization.

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